

**CALIFORNIA BUILDING STANDARDS COMMISSION MEETING MINUTES**  
**December 14, 2023**

**Thursday, December 14, 2023**

**Agenda Item 1. CALL TO ORDER**

Chair Miriam Ingenito called the meeting of the California Building Standards Commission (CBSC) to order at 9:01 a.m. This meeting was held remotely, in accordance with Senate Bill 143 (Chapter 196, Statutes of 2023) that CBSC did not have a physical location.

**Roll Call:** CBSC Staff Member Pamela Maeda called the roll and Chair Ingenito stated that a quorum was present.

Commissioners Present: Undersecretary, Miriam Ingenito, Chair  
Rajesh Patel  
Erick Mikiten  
Kent Sasaki  
Peter Santillan  
Laura Rambin  
James Haskin  
Juvilyn Alegre  
Aaron Stockwell

Commissioners Absent: Elley Klausbruckner  
Frank Ramirez

Others in Attendance: Brent Jamison

CBSC Chair Miriam Ingenito led the Commission in the Pledge of Allegiance.

Acting Executive Director Kevin Day gave instructions regarding teleconferencing and public comments.

**Agenda Item 2. COMMISSION BUSINESS**

Pursuant to Health and Safety Code Section 18922, the Commission shall elect a vice chair annually from among its members.

**Questions or Comments from the Commissioners:**

Commissioner Sasaki stated that Commissioner Rajesh Patel continued to do a fabulous job as a vice chair. Commissioner Santillan expressed his agreement.

Chair Miriam Ingenito asked Commissioner Patel if he is willing to take this position.

Commissioner Patel stated that he appreciated the support of the Commission and was willing to serve as vice chair.

### **Question or Comments from the Public:**

There were no questions or comments from the public.

**Motion:** Chair Miriam Ingenito entertained a motion for the CBSC Vice Chair Position. Commissioner Sasaki made a motion to appoint Commissioner Patel to the position. Commissioner Santillan seconded and moved to approve. Motion carried with a unanimous roll call vote of 7 yes, 0 no per roll call vote.

The following Commissioners voted “Yes”: Sasaki, Santillan, Rambin, Haskin, Alegre, Stockwell, and Patel.

### **Agenda Item 3. CLOSED SESSION PERSONNEL**

Deputy Director Brent Jamison (Department of General Services Interagency Support Division) provided an update regarding CBSC Executive Director recruitment process.

### **Agenda Item 4. CLOSED SESSION PERSONNEL**

The Commission discussed the new rules pertaining to the Bagley-Keene Act for Commission attendance; specifically, the rotating schedule of which commissioners would be in-person versus remote.

### **Agenda Item 5. OPEN SESSION ACTION TAKEN DURING CLOSED SESSION**

Pursuant to Government Code Section 11125.2, CBSC will report what action was taken in closed session, if any. The Commission did not take formal action or votes in the closed session.

### **Agenda Item 6. COMMENTS FROM THE PUBLIC ON ISSUES NOT ON THIS AGENDA**

Chair Miriam Ingenito stated comments not on agenda can be discussed briefly by the public, but no action taken by the Commission.

### **Questions or Comments from the Public**

There were no questions or comments from the public.

### **Agenda Item 7. CBSC CODE ADOPTION COMMITTEE REPORT**

Chair Miriam Ingenito stated that Agenda Item 7 contained the Code Adoption Committee report regarding the Code Advisory Committee member nominations. She further specified that the appointment of persons to the Code Advisory Committees takes place once every 3 years and members serve a 3-year terms aligning with the code adoption cycle. The Code Advisory Committees review the technical merit of building standards proposed by state agencies and provide recommendations to the Commission based upon the 9-point criteria as established in statute.

The Code Adoption subcommittee is comprised of Commissioners: Patel, Ramirez, Santillan, Mikiten and Sasaki. The subcommittee met on October 24, 2023, to select nominees for the various positions on each Code Advisory Committee.

Chair Ingenito introduced Commissioner Patel as the chair of the subcommittee and asked him to summarize the subcommittee's recommendations.

**Item 7a): Accessibility (ACCESS) Code Advisory Committee**

Commissioner Patel stated that committee and chair nominations were made during the October 24, 2023, Code Adoption Committee meeting. He read out the names for the nominees of the various positions.

Chair Miriam Ingenito opened the item for discussion.

**Questions or Comments from the Commissioners:**

There were no comments or questions.

**Questions or Comments from the Public:**

Ellen Owens, AIA, Director of University of California Office of the President, expressed her support for the nomination of Trevor Finneman.

**Motion:** Chair Miriam Ingenito entertained a motion to consider the nominations to the Commission's Access Code Advisory Committee and Committee chair. Commissioner Sasaki moved to approve. Commissioner Stockwell seconded and moved to approve. Motion carried with a unanimous roll call vote of 7 yes, 0 no, per roll call vote.

The following Commissioners voted "Yes": Santillan, Rambin, Haskin, Alegre, Stockwell, Patel, and Sasaki.

**Item 7b): Plumbing, Electrical, Mechanical and Energy (PEME) Committee**

Commissioner Patel read out the names for the nominees of the various positions.

**Questions or Comments from the Commissioners:**

There were no comments or questions.

**Questions or Comments from the Public:**

There were no questions or comments from the public.

**Motion:** Chair Miriam Ingenito entertained a motion to consider the nominations for the Plumbing, Electrical, Mechanical and Energy (PEME) Code Advisory committee and chair. Commissioner Rambin moved to approve. Commissioner Alegre seconded and moved to approve. Motion carried with a unanimous roll call vote of 8 yes, 0 no, per roll call vote.

The following Commissioners voted "Yes": Alegre, Stockwell, Santillan, Sasaki, Patel, Haskin, Mikiten and Rambin.

**Item 7c): Building, Fire and Other (BFO) Code Advisory Committee**

Commissioner Patel read out the names for the nominees of the various positions.

**Questions or Comments from the Commissioners:**

There were no comments or questions.

**Questions or Comments from the Public:**

Ellen Owens, AIA, Director of University of California Office of the President, expressed her support about the nomination of Carl Newth.

**Motion:** Chair Miriam Ingenito entertained a motion to consider the nominations to the Commission’s Building, Fire and Other (BFO) Code Advisory committee and chair. Commissioner Santillan moved to approve. Commissioner Haskin seconded and moved to approve. Motion carried with a unanimous roll call vote of 8 yes, 0 no, per roll call vote.

The following Commissioners voted “Yes”: Sasaki, Santillan, Rambin, Haskin, Alegre, Stockwell, Patel, and Mikiten.

**Item 7d): Structural Design/Lateral Forces (SD/LF) Code Advisory Committee**

Commissioner Patel read out the names for the nominees of the various positions. A few changes occurred since the October 24 meeting including the following:

Jia Wang-Connelly cannot be a voting member but can be considered as a state representative as an ex-officio member.

Commissioner Patel recommended Martin Ledezma from the City of Bakersfield as a public member for this committee.

**Questions or Comments from the Commissioners:**

There were no comments or questions.

**Questions or Comments from the Public:**

Ellen Owens, AIA, Director of University of California Office of the President, expressed her support about the nomination of Eric Wolf.

**Motion:** Chair Miriam Ingenito entertained a motion to consider the nominations to the Commission’s Structural Design/ Lateral Forces (SD/LF) Code Advisory committee and chair. Commissioner Sasaki moved to approve. Commissioner Mikiten seconded and moved to approve. Motion carried with a unanimous roll call vote of 8 yes, 0 no, per roll call vote.

The following Commissioners voted “Yes”: Mikiten, Santillan, Rambin, Haskin, Alegre, Stockwell, Patel, and Sasaki.

**Item 7e): Health Facilities (HF) Code Advisory Committee**

Commissioner Patel read out the names for the nominees of the various positions. A few changes occurred since the October 24 meeting including the following:

Bill Zelmer is on the Access Committee, and he is pleased to serve on both committees.

The CBSC staff asked Belinda Young if she would serve on the Health Facilities Committee as the Acute Care Hospital representative and she accepted.

**Questions or Comments from the Commissioners:**

There were no comments or questions.

**Questions or Comments from the Public:**

Ellen Owens, AIA, Director of University of California Office of the President, expressed her support about the nomination of Stephen Guarino and Heber L. Barrera-Vite.

**Motion:** Chair Miriam Ingenito entertained a motion to consider the nominations to the Commission's Health Facilities (HF) Code Advisory committee and chair. Commissioner Mikiten moved to approve. Commissioner Rambin seconded and moved to approve. Motion carried with a unanimous roll call vote of 8 yes, 0 no, per roll call vote.

The following Commissioners voted "Yes": Stockwell, Santillan, Alegre, Haskin, Rambin, Patel, Sasaki and Mikiten.

**Item 7f): Green Building (GREEN) Code Advisory Committee**

Commissioner Patel read out the names for the nominees of the various positions. A few changes occurred since the October 24 meeting including the following:

Jake Tomlin accepted the request to be the Fire Official.

Michael Stone was nominated for the three committees and accepted to serve on all three committees.

Commissioner Patel concluded his report.

**Questions or Comments from the Commissioners:**

There were no comments or questions.

**Questions or Comments from the Public:**

Ellen Owens, AIA, Director of University of California Office of the President (UCOP), thanked the Commission and on behalf of the UCOP's president.

Crystal Sujeski, Cal Fire Office State Fire Marshal, expressed their support to Ellen Owen's nomination.

**Motion:** Chair Miriam Ingenito entertained a motion to consider the nominations to the Commission's Green Building (GREEN) Code Advisory committee and chair. Commissioner Santillan moved to approve. Commissioner Mikiten seconded and moved to approve. Motion carried with a unanimous roll call vote of 8 yes, 0 no, per roll call vote.

The following Commissioners voted “Yes”: Mikiten, Santillan, Rambin, Haskin, Alegre, Stockwell, Patel, and Sasaki.

**Agenda Item 8. FUTURE AGENDA ITEMS**

**Questions or Comments from the Commissioners:**

There were no questions or comments from the Commissioners.

**Agenda Item 9. ADJOURN**

**Motion:** Chair Miriam Ingenito entertained a motion to adjourn. Commissioner Santillan moved to adjourn the meeting. Commissioner Mikiten seconded. Motion carried with 8 yes, 0 no, and 0 abstain per roll call vote.

The following Commissioners voted “Yes”: Mikiten, Santillan, Rambin, Haskin, Alegre, Stockwell, Patel, and Sasaki.

Chair Miriam Ingenito adjourned the meeting.