



STATE HISTORICAL BUILDING SAFETY BOARD JANUARY 2024 MEETING SUMMARY

Final Draft w/ Amendments

1) Call to Order / Roll Call / Pledge of Allegiance

- 5 in-person attendees, 14 Virtually; **quorum not met.**
 - In-person: Ida Clair, Mia Marvell, Alan Dreyfuss, Eric Nelson, Amalia Neidhardt, *Eric Driever, Robert Zimmerman, Greg Hartley*
 - Virtually: Crystal Sujeski, Mitchel Baker, Ken Ng, Jill Hupp, Jeff Carr, Stephen Farneth, Michael Malinowski, Joe Hall, Irina Brauzman, Jia Wang-Connelly, Roy Harthorn, Don Moeller, Glenn Good, Loring Wyllie Jr.
- No action items took place due to quorum not being met.

2) Comments from the public on issues not on this agenda: *SHBSB may receive comments from the public on matters not on the agenda. Matters raised may be briefly discussed by SHBSB and/or placed on a subsequent agenda. No action may be taken by SHBSB on items raised during this agenda item.*

- No comments from public prior to meeting or during meeting

3) Introductions

- All board members that attended introduced themselves and who they represented.

4) Confirmation of officers

- Confirmation of officers did not occur because quorum was not met.
- A discussion about vice chair, secretary, and executive committee which act on behalf of the board. Nothing was acted upon.

5) Discuss Government Code Section 11123, Bagley-Keene Open Meeting Act

- Robert Zimmerman (Staff Council; Legal) provided an overview of Bagley-Keene Open Meeting act.

6) Discuss SB 544 (Laird) amendments to Bagley Keene Open Meeting Act

- Due to the board having vacancies, quorum is still based on number of total seats the board has (22)

The 12-member quorum is due to the statute requiring 22 seats including the board appointed contractor; HSC 18960(d): The 21 members listed above shall select a building contractor as a member of the board, who shall serve without pay, but shall receive actual and necessary expenses incurred while serving on the board.



- A question from the Chairperson, Alan Dreyfuss, asked about acting on behalf of the board, and Executive Director Eric Driever and Staff Counsel Robert Zimmerman will get more information about the legality of that and will provide context later.
- A question from Board Member Joe Hall about multiple locations for the board to meet at and if Quorum can be reached. Quorum can be met with virtually attending board members, as long as the location they are attending from is disclosed and accessible to the public and accessible to persons with disabilities. *
- A follow-up question about quorum was asked if it was specifically in-person quorum that had to be met while also allowing virtual board members attending to participate. **
 - **Locations needs to be noticed and accessible.*
 - ***If quorum is achieved at a single location, additional board members may attend virtually at a location that is not open to the public while still maintaining the ability to vote in action items.*

7) **Discuss SHBSB role, responsibility and authority**

- Executive Director, Eric Driever, discussed the SHBSB role, responsibility and authority.
 - Board is an adopting agency that is responsible for proposing and adopting regulations contained in Part 8 Title 24, the California Historic Building Code.
 - Hear appeals and make recommendations to historic building safety.
 - A question was asked by board member Eric Nelson on prior meetings that have not been uploaded to the SHBSB website but can be available to SHBSB board members.

8) **Discuss California Building Standards Commission rulemaking calendar.**

- An overview of the Building Standards Commission rulemaking calendar was provided to the board members and virtual attendees.
- Submittals are needed to CBSC 45 days before the start of the 45-day public comment period, a 45-day public review and then final submittals.
 - 45-day public comment period for Part 8 may be joined with either ACCESS or SDLF/BFO/HF comment period.

9) **Discuss 2022 California Existing Building Code July 2024 Supplement Part 10, Title 24 California Code of Regulations**

- Mike Malinowski discussed this agenda item and updated the board and attendees to the changes of the code.



10) Discuss potential 2024 triennial rulemaking proposals for California Historical Building Code, Part 8, Title 24 California Code of Regulations

- Mike Malinowski brought up having a potential workshop for board members and public to get feedback on the historic building code to be refined or areas that could be advanced.

11) Discuss Future Agenda Items

- Confirmation of officers
- Board to review part 10 and part 8 codes before next meeting
- Discuss the potential of having a subcommittee for some rulemaking activities
- Potential workshop
- Form 700, Ethics Training, and Sexual Harassment Prevention training for board members

12) Adjourn