OFFICE OF ADMINISTRATIVE HEARINGS
STATE OF CALIFORNIA
GENERAL JURISDICTION DIVISION

Request for Protective Order Sealing Confidential Records

Case Information

Case Name

OAH Case Number

Agency Case Number

Name of Moving Party

Moving Party Attorney/Representative Contact Information

Name

Mailing Address

Phone Number

NOTICE: A party filing a document with OAH is required to redact all confidential personal information. A protective order sealing a record should be requested only when the document must be considered in its entirety and redaction of portions of the document is not practicable or will not adequately protect privacy interests.

DGS OAH 5 (Government Code Section 11425.20; 11450.30; California Code of Regulations, Title 1, Section 1030)   (For Optional Use)

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Identification of Documents Requested to Be Sealed

Identification of Documents Requested to be Sealed: This request for protective order sealing confidential records relates to the following documents:

Exhibits Numbered (enter exhibit page numbers)

All Exhibits

Transcripts

Recordings

Other Documents Filed with OAH (enter description)

Factual Basis for Request for Protective Order Sealing Confidential Records

The moving party alleges that the records listed above contain confidential personal information including:

Medical Information/Records

Personal Financial Information

Alleged Crime Victim(s)/Complaining

Witness(es)

Names of Minor(s)

Other (enter description)

Reason for Protection

These records should be protected from disclosure to the public. The documents cannot be partially redacted and must be sealed because (describe reasons)

Legal Authority for Protective Order Sealing Confidential Records

The moving party alleges that a protective order sealing confidential records is authorized by the following legal authorities:

Opposition to Request:

This request is NOT OPPOSED by any party

This request is OPPOSED by (enter name):

A proof of service upon all parties to this case is attached as required.

By typing my name below, I am agreeing to electronically signing this form.

Requestor's Signature

Requestor's Printed Name

Dated

For E-filing https://www.applications.dgs.ca.gov/oah/oahsftweb

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Privacy Notice

This notice is provided pursuant to the Information Practices Act of 1977 (Civil Code, Section 1798 et seq.).

All information and records submitted to OAH may be subject to disclosure in accordance with the California Public Records Act (Government Code, Section 6250 et seq.), and other applicable authority unless expressly prohibited by law. Proceedings before OAH and records held by OAH are public unless otherwise provided by statute (Government Code, Section 11425.20). For example, the Family Educational Rights and Privacy Act (FERPA 20 United States Code Section 1232(g)) recognizes privacy rights to educational records in certain limited circumstances. It is the obligation of the parties to determine if case filings or proceedings require privacy protections. OAH cannot provide legal advice.

The Information Practices Act requires OAH to provide notice to individuals who submit personal information to OAH.

1)   This notice does not apply to information provided by an agency or to routine contact information collected by OAH for the purpose of identification or communication regarding the case.

2)   To the extent this form seeks information about a need for accommodation, OAH requests the information for the sole purpose of making a determination about the accommodation an individual is seeking. An individual seeking an accommodation is not required to use this form; it is provided as a convenience only. OAH can request this information in accordance with the Americans with Disabilities Act (42 United State Code Section 12101 et seq.).

3)   Requests for Public Records or information maintained in accordance with the Information Practices Act shall be directed to the OAH Public Records Officer, 2349 Gateway Oaks Drive, Suite 200, Sacramento, CA 95833, (916) 263-0550, or OAHPRA@dgs.ca.gov.