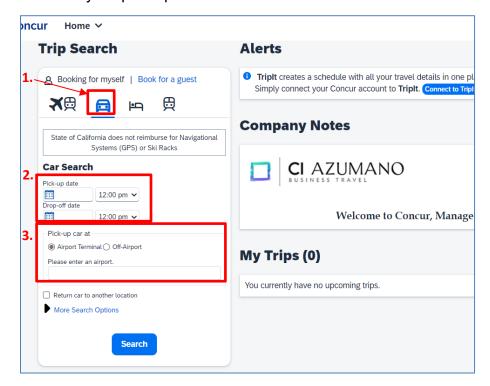


DEPARTMENT OF GENERAL SERVICES STATEWIDE TRAVEL PROGRAM

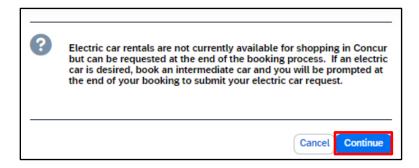
Rental Process for Zero-Emission Vehicles

- 1. Select the car icon to begin your reservation.
- 2. Enter your pick-up and drop-off dates/times.
- 3. Enter your pick-up location.

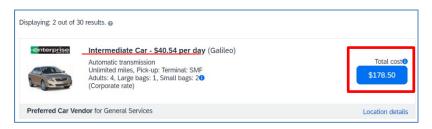


Travelers will see a prompt noting that electric car rentals are not currently available for shopping in Concur but can be requested at the end of the booking process.

4. Click "Continue."



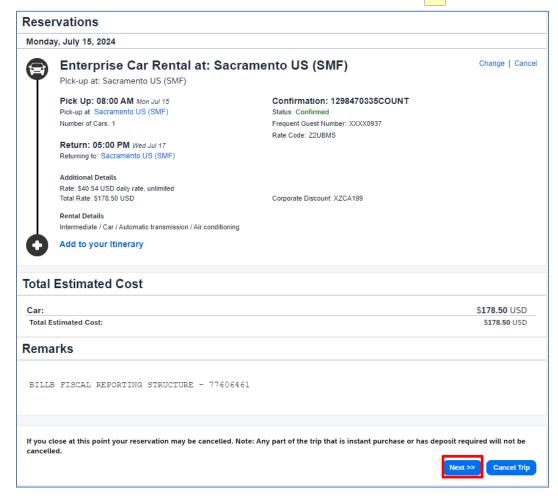
5. Use the search results to select an Intermediate Car.



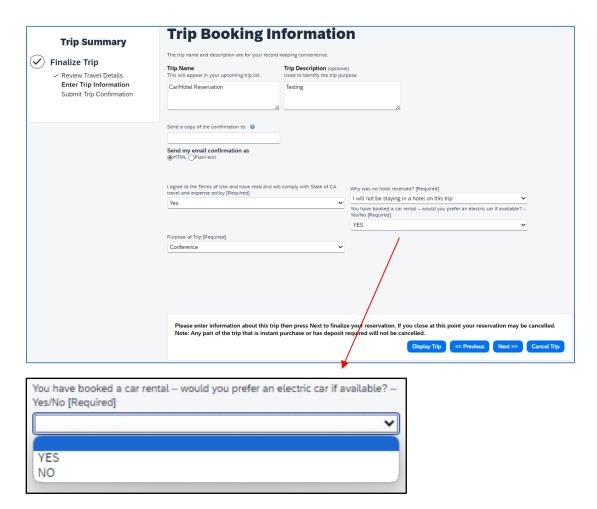
6. Review your trip, then click "Reserve Car and Continue."



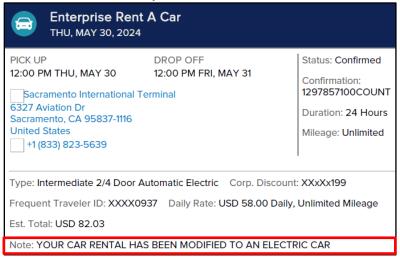
7. Finalize your trip by clicking "Next" at the bottom of the page.



8. On the trip booking information page, a prompt will display asking if an electric car is preferred, if available. A selection of Yes or No is required.



9. After confirming your trip, the itinerary will indicate whether an electric car was booked, as well as the car type and daily rate. Refer to the "Note" section of the itinerary.



Enterprise Rent A Car WED, APR 10, 2024		
PICK UP 12:00 PM WED, APR 10	DROP OFF 12:00 PM THU, APR 11	Status: Confirmed
San Francisco Intl Arpt Terminal 780 North McDonnell Rd San Francisco, CA 94128 United States +1 (833) 635-0431		Confirmation: 1560602810COUNT
		Duration: 24 Hours
		Mileage: Unlimited
		I
Type: Intermediate 2/4 Door Automatic Corp. Discount: XXxXx145		
Frequent Traveler ID: XXXX8855 Daily Rate: USD 40.54 Daily, Unlimited Mileage		
Est. Total: USD 79.40		
Note: ELECTRIC CAR NOT AVAILBLE FOR THE DATES AND LOCATION REQUESTED		

Due to limited inventory, it is recommended to reserve a ZEV at least 48 hours in advance, whenever possible.

ZEV Availability

Current ZEV availability statewide is limited. The highest concentrations of ZEV inventory will be at the following locations:

- Downtown Sacramento (722 12th Street, Sacramento, CA 95814)
- Sacramento International Airport (SMF)
- Ontario International Airport (ONT)
- Los Angeles International Airport (LAX)

Further expansion of ZEV availability is being planned and additional updates will be posted on the DGS Statewide Travel Program website as they are available (https://www.dgs.ca.gov/OFAM/Travel).

Note: Renting a ZEV from Enterprise at the contracted rate does not require completion/approval of a DGS OFAM 100 Short-Term Vehicle Justification Form.

DGS Contact

DGS Statewide Travel Program

Phone: (916) 376-3974

Email: StatewideTravelProgram@dgs.ca.gov

ATTN: ZEV Rental Support