Traveling is Now Easier and More Secure!

Virtual Card Numbers the New Standard in Hotel Payments

- Direct billing of hotel room, tax and fees
- Relieves travelers from paying out-of-pocket for travel
- Solves challenges for those without credit cards
- Reduces travel advances and travel expense claims
- Decreases payment fraud
- Increases efficiency through automated reconciliation
- Captures spend data

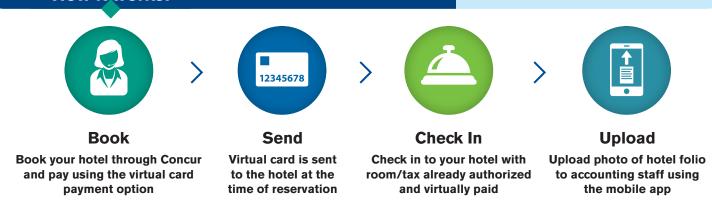
How it works:

More Control

Virtual Card Numbers (VCNs) are unique 16-digit card numbers used to pay for hotel room, tax, and resort fees and are issued under the terms of our Travel Payment System contract. This "alias" number is indistinguishable from an ordinary credit card number and the department's actual credit card number is never revealed to the merchant.

Reduced Fraud

VCNs are authorized for a specific transaction amount, a specific merchant, and a set time period. The unique number is generated digitally during the reservation process and transmitted to the hotel through a virtual process by issuing a credit card authorization form via secured fax or email to the hotel. Once the transaction is complete, the VCN is inactive/disabled.





Statewide Travel Program 1700 National Drive, Sacramento, CA 95834 www.dgs.ca.gov/OFAM/travel statewidetravelprogram@dgs.ca.gov | EMAIL (916) 376-3974 | OFFICE