



**Department of General Services
Procurement Division**

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Broadcast Date: December 2, 2024

Bulletin #: E-08-24

**TO: Purchasing Authority Contacts
Procurement and Contracting Officers
State Contracting Advisory Network Members
Small Business/Disabled Veteran Business Enterprise Advocates**

**RE: FISCAL YEAR 2023-24 STATE AGENCY RECOGNITION AWARDS
CALL FOR NOMINATIONS!**

The Department of General Services' (DGS') annual State Agency Recognition Awards (SARA) celebrate state agencies, departments, Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) advocates, and leaders who made sustained efforts to support the state's commitment to meet or exceed the 25% SB and 3% DVBE contracting participation goals for fiscal year 2023-24. These goals also include diversity, sustainability and innovation in state procurement. The purpose of this bulletin is to explain how to submit nominations for your department, SB/DVBE advocate, or leader.

How to submit SARA 2023-24 nominations:

Nominations may be submitted through Microsoft Forms using the links below. Review the nomination forms and instructions, collect the necessary information, and prepare your answers to the nomination questions. When you have gathered and prepared your responses, submit your nomination using the appropriate link below.

SARA nominations

- [Agency of the Year Award](#)
- [Advocate of the Year Award](#)
- [Angel Carrera Leadership Award](#)
- [State Supplier Diversity Award](#)
- [Reciprocity Partner of the Year](#)

Deadline for nominations:

Nominations are due by 5 p.m. (PST) on January 17, 2025.

Save the Date: SARA Ceremony

When: April 16, 2025

Where: May Lee State Office Complex, 651 Bannon St., Sacramento, CA 95811

Event invitations, along with ceremony details, will be sent to nominees in the coming months. Additional information about winners will be distributed after the ceremony takes place. If you have any questions regarding this notification, please contact DGSSARA@dgs.ca.gov.