



**Department of General Services
Procurement Division**

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Broadcast Date: June 10, 2024

Bulletin #: E-06-24

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
Small Business (SB) /Disabled Veteran Business Enterprise
(DVBE) Advocates**

**RE: Small Business and Disabled Veteran Business Enterprise Participation in
State Contracting Best Practices - Webinar**

The Department of General Services (DGS), Procurement Division (PD), Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS), is offering a best practices webinar on Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) participation in state contracting for departments who missed either one or both SB and DVBE participation goals in fiscal year 2022-23. This webinar will provide procurement management and staff with a variety of contracting strategies and best practices to increase SB and DVBE participation. A specifically tailored section for small departments, focusing on best practices relevant to them, will be included at the end of the webinar.

When will it be held:

- July 16, 2024, from 9 a.m. – 12 p.m.

Who should attend:

- Purchasing Authority Contacts (PACs)
- Procurement and Contracting Officers (PCOs)
- Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) Advocates

Where will it be held:

Webinar will be presented virtually via Zoom.

What will be covered:

- Advocate Role and Responsibilities
- Procurement Methods and SB and DVBE Participation
- SB and DVBE in Statewide Procurement Data Dashboards
- Contracting Activity SB and DVBE Reporting
- California SB/DVBE Atlas Mapping Tool (CalSAT)

- SB and DVBE Emergency Registry
- SB and DVBE First Policy
- Supplier Diversity
- Cal eProcure Search Tips
- United Nations Standard Products and Services Code (UNSPSC) Updates
- CalVet Resources
- Best Practices for small departments

How to register:

Click on the link below to register. You will receive an automatic confirmation of registration.

- Register for July 16, 2024, 9 a.m. – 12 p.m. via Zoom. Click to register [here](#)

How to join the live webinar:

Upon registration, an email will be sent with a webinar log-in link and code.

Americans with Disabilities Act (ADA):

A minimum of five (5) business days are required when requesting a reasonable accommodation. Persons with disabilities requiring reasonable accommodation to participate in this event, please contact:

Julee Starkey
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279-240-6602

Additional ADA information regarding reasonable accommodation is available at:

Access Reasonable Accommodation information [here](#)

For additional information and/or questions, please contact:

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