



**Department of General Services
Procurement Division**

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Broadcast Date: January 7, 2025

Bulletin #: E-09-24

**TO: Purchasing Authority Contacts
Procurement and Contracting Officers
Small Business and Disabled Veteran Business Enterprise
Advocates**

**RE: Webinar on the State Department's Disabled Veteran Business Enterprise
Subcontracting Consolidation Report**

The State Department's Disabled Veteran Business Enterprise (DVBE) Subcontracting Consolidation Report (DGS PD 810D) for fiscal year 2024-25 is due on November 1, 2025 (refer to [State Contracting Manual Vol.2 Section 2200.2](#)).

The Department of General Services (DGS) Procurement Division's (PD's) Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) is offering two training webinars on the DVBE Subcontracting Report form updates. The webinar dates are as follows:

- March 6, 2025 from 9 – 10:30 a.m. (Microsoft Teams)
- March 11, 2025 from 2 – 3:30 p.m. (Zoom)

Who should attend?

- Small Business and DVBE Advocates
- Staff responsible for reviewing the completed Prime Contractor's Certification – DVBE Subcontractor Reports (STD 817)
- Staff responsible for creating and/or approving the DVBE Subcontracting Report

Where will sessions be held?

These sessions will be held live via Microsoft Teams and Zoom

What will be covered?

The training session will cover the DVBE Subcontracting Report forms, mainly:

- Overview of background, statutes and regulations
- DVBE subcontractor reporting requirements and recent updates
- Guidance on forms and submission instructions

Access forms and instructions:

[DVBE Subcontracting Report Forms and Instructions](#)

How to register:

To register for your preferred date and time, click one of the links below. Please note that the system does not generate automatic confirmations of registration.

- Register for March 6, 2025 from 9 – 10:30 a.m. (Microsoft Teams) [here](#)
- Register for March 11, 2025 from 2 – 3:30 p.m. (Zoom) [here](#)

How to join the live webinars:

Upon registration, an email will be sent with a webinar login link and code.

Americans with Disabilities Act accommodation:

A minimum of five (5) business days are required when requesting a reasonable accommodation. Persons with disabilities requiring reasonable accommodation to participate in this event, please contact:

OSDSreports@dgs.ca.gov

Additional Americans with Disabilities Act information regarding reasonable accommodation is available [here](#).

For questions regarding this notification, please contact OSDS via email at:

OSDSReports@dgs.ca.gov.